

Miranda House, University of Delhi

Notice

As per the UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015 and the resolution of the Staff Council, Miranda House of 14 December 2018, **Elections for a Students' Representative on Internal Complaints Committee (ICC) will be held as per the following schedule:**

Phase I Election/Nomination of a representative from each class of Ist and IInd year to the Gender Sensitising Committee (GSC) <i>Process to be conducted by the respective Department Society</i>	
Meeting of the Office Bearers of Department Societies and Staff Advisors and Office Bearers of WDC	12:45, Wednesday, 20 February 2019
Last Date of submission of list of Elected/Nominated representatives (emailed to convenor.wdc@mirandahouse.ac.in)	5 pm, Wednesday, 27 February 2019
Phase II Election of a representative to ICC from amongst the Gender Sensitising Committee <i>To be conducted by Convenor, Women Development Cell (WDC)</i>	
Last Date of receipt of Nomination Papers	4 pm, Tuesday, 5 March 2019 (To be submitted to SO, Admin Office)
Scrutiny of Nomination Papers	4 pm, Tuesday, 5 March 2019 Committee Room
Last date of withdrawal from the Elections	4 pm, Thursday, 7 March 2019
List of Candidates to be pasted on the College Website and notice boards	4 pm, Thursday, 7 March 2019
Polling	12:45 pm – 2 pm, Thursday, 14 March 2019 Committee Room
Counting of polled votes	2:30 pm, 14 March 2019; Committee Room

Nomination Forms and Withdrawal Forms will be available with the Mr. Jyoti Prakash, Section Officer.

Pratibha Jolly

Principal
(Returning Officer)

Abha Dev

Convenor, WDC
(Presiding Officer)

Students' Representation on Internal Complaints Committee (ICC)

Preamble

The UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015 stipulates the composition of Internal Complaints Committee (ICC) in Section-4.

As per the UGC Regulations 2015:

- 1) There will be nine members on ICC: a Presiding Officer, two faculty members and two non-teaching employees, one member from amongst non-government organisations or association and three students.
- 2) Three students will be elected through transparent democratic procedure.
- 3) The term of Office of the members on the ICC shall be for three years, HEIs may also employ a system whereby one-third of the members of the ICC may change every year.

The Staff Council, Miranda House of 14 December 2018 noted that the Ordinance XV-D also provided for three students' representation on the College Complaints Committee (redressal committee under the Ordinance). The process laid down by the Ordinance XV-D provided for a mechanism which was transparent and democratic. At the same time, the procedure of election produced sensitisation because of greater involvement of students. The Staff Council, therefore, adopted that the same procedure for electing the three students' representation on the Internal Complaints Committee.

Election of three students' representatives to ICC

- 1) Every year, three student representatives shall be elected to ICC from a Gender Sensitising Committee of students comprising one elected representative of each class. At least one of the three representatives should be a second year graduate student.

- 2) Election schedule:

Last date for nomination (duly proposed and seconded): 1st week of September

Withdrawal : 2nd week of September.

Polling: 3rd week of September

A minimum interval of three working days should be given between the stages. In any case, the whole process shall be completed on or before 25th September.

- 3) Mode of Elections:

- i. The first stage for the election of the student representatives, i.e. electing from each class a member of the GSC, can be done over a period of a week.
- ii. Election will be through secret ballot.
- iii. Three students polling maximum number of votes will be elected as representatives. The student representatives include at least one from 2nd year in the ICC.
- iv. The elections will be conducted by the Principal as Returning Officer and Convenor, Women Development Cell as Presiding Officer.

- v. At the time of counting the votes, candidates/ a nominee of each candidate can be present as an observer.

Notes:

1. This procedure will be adopted in a phased manner. Last year, a student representative from each year was elected to ICC. Currently there is only one vacancy. This year the process of Election, adopted in the Staff Council, may be held in the month of February for the election of a student representative to ICC.
2. Next year, the process should be held as per stipulated schedule for all the three vacancies.