



# Miranda House

## UNIVERSITY OF DELHI

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**Name:** Dr. Neetu Rana

**Department:** Elementary Education

**Current Designation:** Associate Professor

**Email id:** Neetu.rana@mirandahouse.ac.in

**Academic Qualifications** (reverse chronological order):

- Ph.D. - Study of Internship Program - Jamia Millia Islamia - 2024
- Post- Graduation - Master of Education (M.Ed) - Delhi University – 2005
- Post- Graduation - M.A Sociology – Sociology - Jamia Millia Islamia – 2007
- Post- Graduation - M.A Hindi – Hindi - Jamia Millia Islamia – 2009
- Graduation - B.El.Ed – Education - Delhi University – 2003
- UGC -NET – Education - 2005

**Research Degree(s)** (reverse chronological order):

- Ph.D. - Study of Internship Program - Jamia Millia Islamia - 2024

**Field of Specialization under the Subject/Discipline:**

- Social science education

**Total Teaching Experience:**

- 17 Years

**Teaching at Miranda House since:**

- 27 June 2008 – Till Date

**List of Publications** (reverse chronological order):

(Articles in referred/peer-reviewed/UGC Care journals/ Books/Book Chapters)

- Book - Anthology of Qualitative Research In Education (Under the Aegis Of IASE-MHRD)  
Chapter in Book- Problem of student teacher during internship programme -  
ISBN 978-9387916-85-2 -Published By VL.Media Solutions -National – Single Author
- Book - Innovative Teaching Trends - (Opportunities and Challenges) - Motivational Strategies  
used in classroom. -ISBN 978-93-80633-54-1 - Published By: Saad Publications- National-  
Single Author.
- Book- Teaching Learning Models and Strategies for Inclusive Education Chapter In Book-



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Teaching Social Science With Game- ISBN 978-93-93247-01-8 – Ankur Publications – National-  
Single Author

- Conference Proceedings - Holistic, Multidisciplinary, Inclusive & Futuristic Education: Education: NEP2020 Praxis - Chapter -Online and Digital Education - ISBN 978-93-5473-542-4- National - Single Author.
- Peer Review Journal - Epitome of education volume 4 - Privatization of education - ISSN-2581-4680 – National – Single Author

### **Educational Resource Material Developed** (reverse chronological order):

- Developed module for classroom teaching observation for students.
- Developed Lesson plan and Unit Plan sample module for students

### **Research Guidance** (reverse chronological order):

- Supervisor – Jyoti - Teacher-Parents relationship in online education - 29/08/2021
- Supervisor – Komal - which teaching learning mode is more appropriate online or physical mode - 29/08/2021
- Supervisor – Radha - socio-culture inclusion in curriculum - 29/08/2021
- Supervisor – Tannu - Impact of timetable on students and teachers workload and considerations in its formation - 29/08/2021
- Supervisor – Sonam - What changes in the accommodation for students in schools done after COVID and before covid - 23/08/2022
- Supervisor -Vaishali - What is the importance of family time on child development? - 23/08/2022
- Supervisor – Nisha - Mid day meal - 23/08/2022
- Supervisor - Anjali- How activities/experiments facilitate development in EVS class - 23/08/2022
- Supervisor – Harshita - How does extra administrative work affect teaching practices -23/08/2022
- Supervisor – Megha - Assessment in recent times: Backlashes of conventional methodology and their resolutions - 23/08/2023
- Supervisor - Yashika vats - The effect of the socio - cultural background and the home environment of a child in a child learning and how it shapes the thinking of a child - 23/08/2023
- Supervisor - Nancy Curriculum Implementation and Alignment with Educational Standard - 25/08/2023
- Supervisor - Lavanya Mid-Day Meal- The procedure and it's results - 29/08/2023



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- Supervisor - Lata Pathak Concepts in Environmental Studies that require Experiential teaching. 29/08/2024
- Supervisor - Taanu Student teacher ratio effect on teaching - 29/08/2024
- Supervisor - Diksha Impact of midday meal program on nutritional outcome and academic performance in primary school - 29/08/24
- Supervisor -Priyanka Effectiveness of Teaching Learning Materials in EVS teaching - 29/08/2024

### **Membership Of Professional Bodies** (reverse chronological order):

- Member of the Committee of Courses and Studies in Education (Professional). I was involved in the discussion of examination related activities, finalization of examiners for B.El.Ed, B.Ed and M.Ed. (2013-2017) ( 2024- 2027)
- I participated in the review of the B.El.Ed curriculum , an exercise conducted by a B.El.Ed review committee constituted for this purpose by the the B.El.Ed Co-ordination Committee, Faculty of Education in September 2012.

### **Administrative Responsibilities** (reverse chronological order):

- 2018-2019 - Governing Body Member (Teacher Representative)
- 2018-2019 - Member of college leave committee (included meetings, application screening, checking of the leave records of all applicant etc work done, application screening work done twice in a year as per even odd semester.)
- 2018-2019 - Member of College planning Committee (Various meeting held for discussion on planning of various activities)
- 2018-2019 - Member of Financial Assistant Committee (various meeting held time to time to discuss financial matter)
- 2018-2019 - Participated in the interview of ADDRC resource person recruitment as one of the panel member.
- 2018-2019 - Participated in adhoc faculty interviews as PWD observer in Mathematics department.
- 2019- 2020 - Member of college leave committee, (included meetings, application screening, checking of the leave records of all applicant etc. work done, application screening work done twice in a year as per even odd semester)
- 2024-25 - Member of committee of courses
- 2024-25 – Teacher In charge ship



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### **Invited talks/Session chair/Resource person** (reverse chronological order):

- Invited as Resource person for workshop related to academic activity 'Anthology of Qualitative Research in Education, Organised By CIE(DU)
- Invited For Research Workshop as resource person organized by SCERT. (2018)
- Invited For Research Workshop as resource person organized by SCERT. (2017)
- Invited as Resource Person for the Seminars of SCERT for PGT teachers - June 2009
- Invited as Subject Expert for the Seminars of SCERT for Trained Graduate Teachers (TGT) - 06/09
- Invited as Subject Expert for the Seminars of SCERT for Primary Teachers – July 2009
- Conducted two days' workshop for social science teaching with SCERT ( DIET) students – February 2011.
- Invited as Subject Expert for the Seminars of SCERT- June 2014
- Participated and did training organized by SCERT on social science teaching( Resource Person) – June 2009
- Conducted workshop as Resource Person on Environmental Education in primary segment for MCD teachers organised by Tech Mahindra Foundation on 20 September 2016.

### **Conferences / Activities Organised** (reverse chronological order):

- Organize talk as organiser on social science teaching by Ms.Shelza
- Organised play as Co-organise and Organised and supported a play soi subha ki khoi dastan for b.el.ed students
- Organized lecture as organiser And Organized lecture for forth year b.el.ed students for EVS lesson planning by Dr.Satbir Barwal.
- Organised small workshop as organiser and Organized a workshop on innovative EVS teaching in primary class by Dr. Ramkisan
- Visit to Alternative School Visit -Coordinator & Organizer of the visit, As per the requirement of the practicum Classroom Management and Material Development a visit to alternative/innovative school is organized every year. Visit to kasturbha Gandhi balika vidhalaya 2009-2010
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- The Annual Department Festival- contributed to organizing the annual department students Festival-Buniyaad. I also contributed to various talk and workshops organised in the department during the academic year.
- 2018-19 Contributed in department activities like - orientation programme for fresher and Farewell for final year students. Participated in planning work , organizing work etc.
- 2018-19 I fulfilled the duties assigned in the college festival, Tempest.
- 2018-19 We did orientation programme specially for pwd students to inform them about each and every facilities college have for pwd students to fresher. Participate in organizing the Orientation Programme for PWD .
- Member of enabling Committee –attended meetings for planning and smooth conduction of society work. And in various meeting we discussed about the students problem faced by them, planning of activities enabling committee can organised, sharing the information about the different events if happenings in others college and also conduct election so that students can choose their representative among themselves etc.
- Member in Interviews For The Scholarships to the differently abled students. Where we firstly scrutinize the received application and then we did screening of application of each students, inform the Tic of every department and call and inform the college about the scholarship interviews. Sometime call to M.A students also to inform them about the interview schedule etc.
- 2018-19 I fulfilled the duties assigned in the student election at the college level for pwd students specifically from starting to till the election of DUSU over. Orient them( pwd students) how to do voting and all.
- Member of screening committee for Annual college scholarships and awards for students. I was the member of scholarship awarded committee. Where all the application of students received were screened and then interview get plan and all the paper documentation also checked properly which were attached by students as supporting documents.
- Department Workload committee member... I did worked for department workload , where we distributed the papers to the faculties members with the proper discussion in meeting and send the workload to the office when its asked workload work done by the members twice in the year during even and odd semester,
- Did admission of PWD students Attended the meeting conducted for admission process and also come to college for the admission in summer break time, where we provide guidance , some time counselling to students fo filling the form.
- Participated in Organisation and planning of Seminar for Pwd Students –Raising Awareness on Rights Of Person With Disabilities Act 2016 By The American India Foundation, In Collaboration with Miranda House, University Of Delhi.
- The Annual Department Festival- contributed to organizing the annual department students Festival-Buniyaad. I also contributed to various talk an workshops organised in the department



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- 2019-20 I fulfilled the duties assigned in the college festival, Tempest
- 2019-20 Contributed in department activities like - orientation programme for fresher and Farewell for final year students. Participated in planning work , organizing work etc.
- Fulfilled the duties assigned in the student election at the college level for pwd students specifically from starting to till the election of DUSU over. Orient them pwd students how to do voting and all.
- Did counselling and do Orientation with B.el.ed 4 th Year students for First Time OBE Exam . As this thing is new for all of us so I organised orientation sessions with students twice and trying to clarify all their doubts. I also attends so many meeting organised by CIE or by college for OBE to understand the all conditions properly.
- 2019-20 Being the project coordinator, organized orientation sessions for students so that they get to know each and every small thing about their project, As coordinator capacity arranged meeting with the faculties and arrange abstract presentation schedule and organised the schedule for report presentation allocation of supervisors, meeting with students, taking their doubts, and try hard to solve that, are the works which performed whole year. Project coordinators also performed the duties of seeing students performance in project , and plan meeting with students and supervisor and if needed with parents also if any problem came. Paper work and documentation also done by coordinators.
- Department Attendance In charge- being attendance incharge take all the attendance records from all teachers of department and guest faculties, resource person, and cooperating faculty. After the calculation we try to find out how many students are falling in short of attendance cases. Do the meeting with parents and meeting with department also for critical cases where students were very short of attendance this work done on monthly basis. Meeting with students also conducted by attendance incharge and all the paper work also done by attendance incharge like undertaking and minutes of meeting with parents etc.
- Organised a talk on National Policy Of Education-2020 perspective and possibilities on 24 Feb 2021.Speaker Prof Poonam Batra. Participated in whole planning and also performed the budgeting responsibility. This talk is for whole b.el.ed department.
- Participated in Organisation of the event-“Aandhi Mein Chiraag”, life speeches and writings of MaulanaAbdul Kalam Azad narration and songs by Dr. Syeda Saiyidain Hameed, Rene Singh, Pakhi Jain, Lokesh Jain on 12 March 2021 , Friday.Participated in all meeting happened for organisation an planning and also handled the question answer round of the event.
- Being the project coordinator, organized orientation sessions for students so that they get to know each and every small thing about their project, As coordinator capacity arranged meeting with the faculties and arrange abstract presentation schedule and organised the schedule for report presentation allocation of supervisors, meeting with students, taking their doubts, and try hard to solve that, are the works which performed whole year. Project coordinators also performed the



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- Contributed and participated in department online activities like - orientation programme for fresher and Fresher welcome and also participated in the various activities organised by department weather is art and craft workshop or session organised for Alternative school virtual visit with Rishivalley school or story telling session of language etc in all the programme I participated fully.
- Did counselling and do Orientation with B.el.ed 4th Year students for OBE Exam . I organised orientation sessions with students twice before half yearly and before final exams and trying to clarify all their doubts. I also attends meeting organised by college for OBE to understand the all conditions properly.
- Being an internal Assessment incharge Organised Internal Assessment meeting twice with cooperating department, Resource Persons. Time to time did meeting with department faculty members for the discussion of internal assessment criteria and related issues. Task assigned for evaluation, also discuss any change in assessment parameters with the teachers. Hold the meeting to discuss the range of marks. Attend the meeting of moderation held in CIE and presented here the range of various subjects internal assessment range of 4th year. Did work of verifying the marks and also involved subject teachers for verifying the marks. Shared the final marks with all the students and take up their issues if any.
- Organised Theatre Event of “ Vidhvans Sung Abhivanjana”as coordinators capacity. It was poetry theatrical performance with book launch , Performed by B.el.ed 1st year students on10 June 2021 at 10;30 am. For this read around 35 poems written by our first year students and give feedback to them on it. Coordinate the whole event ,did meetings for planning , organising and performing the whole event. Also seen the pre rehearsal of the students to ensure the proper organisation.

### **Seminars/Workshops/Conferences attended (reverse chronological order):**

- Attended Seminar - Learning to lead biography of a bhil leader from namrada valley on 24 march 2015 at delhi.
- Attended talk on -The spinal disorders and alternative medicines - Guru gobind singh college of commerce ,At college, 2 march 2015
- Attended national workshop on changing role of teachers in contemporary india: policy and practice organized by CIE, University of delhi,12 march 2011
- Attended national seminar on “Rethinking of Juvenile Justice system in india: From welfare of rights.”Amity University, Uttarpardesh 14th October 2016.
- Attended national seminar on “language Ethics and governance: Decoding Logic Argumentation and Rhetoric in Indian politics, Political science Department Miranda House on January 24-25, 2017.



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- Attended the National Workshop on “International Understanding on Diversity in Higher Educational Institutions with special focus on Teacher Training Programme” organized by CIE, University of Delhi on 20 March 2010.